



# MEETING MINUTES

**Meeting Location:** Melrose United Church – 86 Homewood Ave, Hamilton,  
**Entrance from Homewood, downstairs room**

Attendees: Tony Greco, Kirsten McNamee (Judy Marsales Real Estate), Susan Gregor (Maddison Avenue), Joanne Hackl (Texturtes Craftworks), Heidi Vanderkwaak (Donut Monster), Judy Marsales (Judy Marsales Real Estate), Frank Torelli (DLD Group Inc.)

**Date:** October 23, 2018

**Time:** 7:00 p.m.

Meeting Call to Order: 7:08 p.m.

- 1.0** Approval of the Minutes for September 25, 2018  
Moved By: Susan Gregor **CARRIED**
  
- 2.0** Business Arising from Minutes
  - 2.1** There was no business arising from the meeting.
  
- 3.0** Financial Statement Report
  - 3.1** Approval of Operating Statement – August 31, 2018
  - 3.2** Approval of Operating Statement – September 30, 2018  
Moved By: Frank Torelli      Seconded By: Kirsten McNamee **CARRIED**
  
- 4.0** Chair Report
  - 4.1** Free Christmas Parking – 2017 was December only.  
Monthly cost for every free. Cost not available tonight.  
Tony to call for a couple extra weeks in November (What’s the cost?)  
December already booked.  
Christmas petting zoo at Dog Cafè (date unknown).
  
  - 4.2** Preparing for Annual General Meeting  
Letter to all owners and tenants.  
Discussion re: garnering interest in participation on our Board.  
Need to address lack of attendance, lack of email contacts.  
Suggestion: One page – What we offer as a BIA. Heidi from Donut



Monster will create a handout to share this week (explain BIA importance and need for volunteers).

Tony to invite new Counsellor to next meeting (November 27, 2018 at Donut Monster).

**4.3** Locke Street Gateway Concepts & Next Steps – Handed out – From Meredith Plant, Senior Landscape Architect, City of Hamilton.

**5.0** Other Business

**5.1** Locke Street Festival – Revamp for 2020

**5.2** Georgina Mitropoulos Email from October 15<sup>th</sup> Recap

November 10 – Tree Delivered

November 14 – Lights & Decorate

November 16 – Christmas Tree Lighting

November 17 – Petting Zoo – 2:00 p.m. at My Dog Café, Santa Balloon twisting elf

Ask Kate from Belle Epoque for decore and wreaths.

Frank Torelli will reach out to Georgina re: Christmas Schedule for December.

Santa Village still in Georgina’s garage.

**6.0** Adjournment

**Next Meeting: Social - November 27, 2018 at Donut Monster – 7:00 p.m.**

Prepared By: Kirsten McNamee