

**CITY OF HAMILTON
PUBLIC WORKS – DESIGN SECTION
BIA Subcommittee Meeting Minutes**

Time:	July 23 rd 2018, 9:30 AM – 10:30 AM
Location:	Epic Books
Attendance:	Jamie Krakowski, Brandon Stanicak, Ian Ross, Doug McKerlie, Mitchell Knott, Tashfeen Butt
Absent:	Doreen Stermann, Tony Greco, Mike Becke, Susan Jacob, Susan Gregor

DISTRIBUTION: Attendees present and absent

Item	Details	Action
1	<p>Scheduling 2018</p> <ul style="list-style-type: none"> • Utility works are going as scheduled, Bell, Alectra and Union Gas to be out of the way for Locke Street Festival. • No change to September/October Tender dates. • Minor issues with utilities taking up paid parking spots on Locke Street with non-essential construction equipment. • City to follow up with utility companies. 	CoH
2	<p>Scheduling 2019 – Construction</p> <ul style="list-style-type: none"> • No update, work to start in spring of 2019 and complete fall 2019. 	N/A

3. **Design Aspects.**

Tree Locations:

- Total 13 proposed tree locations, pending forestry approval on proposed soil volumes.
- List of approved trees given to BIA for selection, no preference was given regarding tree types; all options are acceptable.
- City to select preferred species for the next BIA meeting.

Paving Stone on Tree Grates:

- Design to include dark gray paving stones over tree grates. BIA would like to stay avoid vibrant colours and provide a classic look.

Boulevard Options:

- 5 options for proposed boulevard areas, pictures were provided of each option that has been installed within Hamilton, different option will require more maintenance.
 - Option 1: Plain Concrete – Low maintenances
 - Option 2: Coloured Concrete – Low maintenances, can seal to maintain colour.
 - Option 3: Coloured Concrete with Sand Finish – Low maintenances, can seal to maintain colour
 - Option 4: Exposed Aggregate – 2 year maintenance, sealer required to maintain look.
 - Option 5: Impressed Concrete– 2 year maintenance, sealer required to maintain look.
- BIA preferred Option 2, design to include Gray Coloured Concrete with Sand Finish to match paving stone on tree grate.
- Similar to concrete design on Mountain Brow.

Parking:

- Existing 100 legal parking spots, proposed 110 parking spots.

CoH

	<p>Benches:</p> <ul style="list-style-type: none"> • Total of 14 new benches being added. • City owned concrete wooden benches to be removed and replaced in the same location. • Design to include dark gray bench similar to Concession Street and to follow city standard bench design. • Existing benches to be potentially relocated and grouped to one side of the downtown area; proposed benches to be placed on opposite end (suggested by BIA to provide consistency). • Ultimately it was decided that existing benches to remain at existing locations as it may be difficult deciding which end receives which type of bench. • BIA's preference would be install new benches similar to other metal benches located throughout the area. <p>Street Modifications:</p> <ul style="list-style-type: none"> • Street narrowed (from design shown in February) to increase pedestrian area. • Average of 300mm/1 foot added to east and west pedestrian walk ways. • Turning radii have been designed on each corner to ensure proper turning movements of garbage and moving trucks. <p>SoBi Bike Locations:</p> <ul style="list-style-type: none"> • Proposed locations include: <ul style="list-style-type: none"> ○ Herkimer on South/East corner. • Existing locations include: <ul style="list-style-type: none"> ○ Charlton on North/West corner, elevated to curb. ○ Pine on North/East corner, elevated to curb (moved from Melbourne). <ul style="list-style-type: none"> ▪ Temporary location on North side of Melbourne ○ Hunter location to remain and elevated to curb. <ul style="list-style-type: none"> ▪ Temporary location on North side of Hunter ○ Request from BIA to ensure SoBi is off the road. 	<p>N/A</p> <p>N/A</p> <p>N/A</p>
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	<p>Kiosk:</p> <ul style="list-style-type: none">• Existing location at Chatham to remain.• Proposed Kiosk location at Alexander bump-out.• BIA concerned with lack of use and maintenance of Kiosk; currently no one has access to the kiosk.• BIA expressed that a Kiosk may be a waste of pedestrian space.• Kiosk preferred if a Locke Street Map/Directory could be produced and displayed.• City to follow up with the use of the Kiosk to see if Kiosk are readily accessible.	CoH
4.	<p>Other:</p> <p>Traffic on Chatham:</p> <ul style="list-style-type: none">• Concerns on traffic flow due to Chatham being a single lane, request to reinstate left and right turning movement.• City of Hamilton to follow up with traffic safety about issue. <p>Entrance Feature:</p> <ul style="list-style-type: none">• BIA inquired about the progress of the entrance feature.• Meredith Plant to attend BIA meeting and provide update on Locke Street Entrance Feature. <p>Sub Committee Member</p> <ul style="list-style-type: none">• Member Sean McKaig will no longer be joining the subcommittee any longer.	CoH CoH
5.	<p>Next Steps</p> <ul style="list-style-type: none">• Present final decisions on monthly BIA Meeting (August 28th 2018, 7:00 pm)	BIA/CoH